

SGX Memorial Order Form

Please fill in this form and send together with photos and inscription.

Order date: _____ / _____ / _____

Cemetery/Mason: _____

Contact person: _____ Tel: _____

Contact person's email: _____

Delivery address: _____

Deceased full name: _____

Does the plaque require a frame?

Yes Provide plaque size incl. frame W: _____ mm H: _____ mm

No Provide glass size (stone recess size minus 8mm) W: _____ mm H: _____ mm

(example: if stone recess size is 300mm x 200mm, glass size is 292mm x 192mm to allow for fixing)

Is the plaque Straight edged or Curved (if curved please provide template if not a standard shape)

Memorial location code (optional): _____ (to be included in artwork, at the bottom right corner)

Is the plaque's placement in a mausoleum? (requires fixing bolts) Yes No

Background LM standard code: _____ or Personal supplied background

Photos supplied (original photos or original high quality JPG files from digital camera are required.)

Photo	Description	Attachment type
Background		JPG <input type="checkbox"/> Original <input type="checkbox"/>
1.		JPG <input type="checkbox"/> Original <input type="checkbox"/>
2.		JPG <input type="checkbox"/> Original <input type="checkbox"/>
3.		JPG <input type="checkbox"/> Original <input type="checkbox"/>
4.		JPG <input type="checkbox"/> Original <input type="checkbox"/>

If more photos have been provided please list on sheet. Please note if more than 10 are required additional charges may apply.

Inscription/Wording (please attach a copy of the inscription to go on the plaque) Word/PDF Hard copy enclosed

Layout/Instructions (if required, please provide details of the layout that you would like)
